

NOTICE TO BIDDERS/CONTRACTORS

The City of St. Charles is accepting sealed bids to supply, plant, mulch, water, and take part in guaranteeing a specific list of up to 450 parkway trees for the City of St. Charles to be planted in the Fall of 2015 and Spring of 2016.

The successful bidder (Approved Planting Contractor) will be responsible for supplying all materials, equipment, and labor to successfully plant the trees ordered by the City and is required to provide the following:

- 1) a valid Illinois Department of Agriculture 2015 Nurseryman Certificate from the nursery which provides the trees to be planted, and
- 2) a current Illinois Department of Agriculture EAB Compliance Form.

All trees supplied shall be locally grown (within 150 miles of the corporate limits of St. Charles) in accordance with good horticultural practice, unless otherwise approved by the Urban Forestry Consultant and City staff.

Bids must be made on the form as furnished, and will be received at the Office of the Purchasing Manager, Two East Main Street, St. Charles, IL 60174 no later than **10:00 AM on Monday, August 10, 2015**, at which time and place the bids will be opened and read aloud.

These Bids are available via the City Website. Alternatively, specifications and bidder information may be obtained at the Office of the Purchasing Manager, City of St. Charles, 200 Devereaux Way, St. Charles, Illinois.

Bids must be placed in a sealed envelope clearly marked for which bid it pertains to.

CITY OF ST. CHARLES

Mike Shortall

Inventory Control & Purchasing Manager